

FUEL-GAS SERVICE STATION REPORT

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Month |  | Year | |  | | School \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | Submitted by | |  | |
|  | |  | | |  | |  |  |  | | Print Name | | |
| Vehicle Information: Model | | |  | | | Year |  | Color |  | | License Plate # | |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date | Mileage | Gas Gallons | Receipt Total | Service Station | Signed |
|
|  |  |  | $ |  |  |
|  |  |  | $ |  |  |
|  |  |  | $ |  |  |
|  |  |  | $ |  |  |
|  |  |  | $ |  |  |
|  |  |  | $ |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Mileage Beginning of Month |  | Mileage End of Month |  |

*Attach all gas/credit card receipts to this report and submit to the District Office on the last business day of the month.*

*Rev. 5/19*

----------------------------------------------------------------------------------------------------------------------------------------------------------------



MAINTENANCE REPORT

(Oil Change, State Inspection, Etc.)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Month |  | | Year | |  | | School \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | Submitted by | |  | |
|  | | |  | | |  | | |  |  |  | | Print Name | | |
| Date of Last Service | |  | | | | | |
|  | | |  | | |  | | |  |  |  | |  | |  |
| Vehicle Information: Model | | | |  | | | Year | |  | Color |  | | License Plate # | |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date | Mileage | Repairs/Parts  Description | Receipt Total | Service Station or  Auto Store | Signed |
|
|  |  |  | $ |  |  |
|  |  |  | $ |  |  |
|  |  |  | $ |  |  |
|  |  |  | $ |  |  |
|  |  |  | $ |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Mileage Beginning of Month |  | Mileage End of Month |  |

*Attach all credit card receipts to this report and submit to the District Office on the last business day of the month.*

*Rev. 5/19*