

RESTART & RECOVERY PLAN

**Restart and Recovery Plan
to Reopen Schools**

**Neptune Annex
High School and Adult
Education
Monmouth County
Vocational School District**

Fall 2020

RESTART & RECOVERY PLAN

Shared-Time & Adult Education **Ten Critical Areas of Operation**

Critical Area #1: General Health and Safety Guidelines;

Students/Staff will be ensured mechanisms to secure PPE prior to opening and maintenance of ongoing supplies, in accordance with their specific PPE needs pursuant to the requirements of their position/duties/classes.

Students/Staff will be provided considerations for the need for additional cleaning to ensure continuous disinfecting of classrooms that the student/employee will utilize during the performance of their duties/classes.

Students/Staff will be provided considerations for the need for heightened monitoring and frequent hand washing and hand sanitizing.

Reasonable accommodations will be provided for individuals that the CDC identifies as having a higher risk for severe illness from COVID-19, including older adults (65 years and older) and individuals with disabilities or serious underlying medical conditions.

504 of the Rehabilitation Act of 1973 (504 Plan).

Outreach to the parents or guardians of all students identified as medically fragile and/or students with complex disabilities will be performed by the school nurse and guidance counselor to coordinate all aspects of the students medical care and treatment as well as development, and coordination, with other appropriate disciplines for the implementation of needed accommodations.

Accommodations will be made on an individual basis in conjunction with consultation/orders from health care professionals, which will include the student's primary physician. Depending upon the individual circumstances and particular diagnosis, a student may have the option to attend remote learning for a length of time specified by their primary physician and /or a length of time requested by parent or guardian.

RESTART & RECOVERY PLAN

Critical Area #2: Classrooms, Testing, and Therapy Rooms;

- **Do you have any specific needs for ventilation in your building(s)**
After reviewing the building ventilation/filtration system we have adequate ventilation and have no needs at the current time. However, classrooms and shops have windows that do not open. There are however doors leading to the exterior doors that many of the classrooms and shops have access to which can be opened after the high school population leaves for the day to air out the building before the adult population arrives in the evening.
- **Where do you anticipate having hand sanitizer stations around your building(s)?**
Sanitizing stations will be located in the front hallway and outside of each classroom. Hand sanitizer will also be available in each classroom.
- **How will you promote handwashing and general hygiene?**
Signage will be posted throughout the building and general hygiene practices will be reinforced by administration/teachers through out the day.

Critical Area #3: Transportation

Although the MCVSD District does not provide transportation services (services are provided by the home high school district) we will work with the home school for smooth arrivals and dismissals.

Critical Area #4: Common Areas, Student Flow

- **Where will you locate your student screening area?**
The student screening area will be in the multipurpose room of the school building.
- **Where will you hold students before releasing them to their homerooms?**
After screening students will be masked and socially distanced in the multipurpose room at the tables.
- **Do you anticipate using locker rooms? If so, how will you maintain social distancing requirements?**
All students will wear uniforms to school and will not be permitted change in bathrooms before or after class. Students will be permitted to use hallway lockers in small groups while wearing masks.

RESTART & RECOVERY PLAN

- **How do you anticipate staggering AM & PM dismissal to avoid congestion in the hallways?**

Classes will be dismissed one at a time and instructed to proceed immediately to their bus. An alternate classroom exit may be used to relieve hallway over crowding.

- **What modifications will you make to class transitions (CTE science/math should use push-in model)?**

Students will not change classes. Math classes will be push in.

Critical Area #5: Screening, PPE, and Response to Students and Staff Presenting Symptoms;

- **Who do you anticipate completing the screening? Morning monitors? Agency nurses?**

Screening:

Daytime (High School, LPN, Twilight Cosmetology): It is anticipated that School Nurses or Agency Nurses will be screening students and staff on a daily basis with a schedule: Monday, Tuesday, Thursday, Friday 7am-2:30pm. At 7:00am a nurse arrives at the building to temp check all staff and daytime students (high school and LPN) and check their red/green light screens. Mondays, Tuesdays, Thursdays, Fridays, As students walk into the building they would be screened in multipurpose room by the school nurse. Twilight Cosmo Adult Class arrives at 2pm. The nurse would screen those students as they arrive. The students will wait in the multipurpose room for teacher to collect them.

Morning monitors: The intention is to hire two morning monitors to assist with screening and supervision of students each morning from 7:00am-7:30am to ensure a safe and orderly entry of students.

Agency nurses: Agency nurses will be utilized on a per diem basis in the event that the regularly scheduled part time nurses are not available.

Evening School: Adult Ed. Part Time supervisors will screen adult students and adult teachers as they begin arrivals. The first set of students will arrive at 4pm (Adult Cosmo Evening). Students will remain in the multi purpose room for the teachers to collect them. Classes end by 9:30pm.

RESTART & RECOVERY PLAN

- **Where will you locate students who are suspected of COVID-19 symptoms?**

The small room across from the Nurse's office will be the official Isolation Room. Any students requiring isolation will have to be escorted to the room. The Nurse will supervise any and all students in isolation. We will use dividers for multiple isolations. Parents will be contacted for immediate pick up of student(s). Once the student leaves the Isolation Room, a custodian will perform a complete disinfection of the room. Wiping down all touch points with disinfectant, including the floor.

Critical Area #6: Contact Tracing;

- **Who is the delegate to communicate with the local health department?**

The School Nurse and/or Building Principal will report the situation to the Superintendent and Assistant Superintendent who will contact the NJDOE County Office and the Monmouth County Health Department and affiliates.

Critical Area #7: Facilities Cleaning Practices;

- **How do you anticipate cleaning and disinfecting frequently touched surfaces and objects during the day?**

- In classrooms during the school day, daytime teaching staff will be provided with a spray bottle of a non-toxic plant-based disinfectant to be applied to the surfaces used by students after each class period. Daytime students will be provided with a dry, non-chemical wipe to wipe down their workstation or desk if the applied disinfectant has not already dried. The day custodian will focus disinfecting efforts on all touchpoints in the common areas such as, door hardware, dispenser buttons and restrooms. The evening custodian will then take over the disinfection after the adult education students exit the building in the evenings.

- **How do you anticipate cleaning and disinfecting student and staff restrooms?**

- Bathroom touchpoints such as fixture handles, door latches, flush valves, sinks, and mirrors will be sanitized throughout the day. The bathrooms will be closed for full disinfection once during the day custodians' 8-hour shift. It is preferable that this occurs near or at mid-day. All bathrooms will be disinfected again each evening. The high school students will be permitted to use the bathroom one person at a time.

Critical Area #8: Meals;

- **What is your plan to accommodate staff lunch?**

The Faculty room has been configured so that two staff can eat 6 feet apart at the same time. Faculty already have staggered lunch time/breaks, however if additional times are necessary lunch times will be staggered to accommodate additional staff needs.

RESTART & RECOVERY PLAN

Critical Area #9: Recess/Physical Education;

Shared Time/Adult Ed. programing does not include Recess/Physical Education.

Critical Area #10: Field Trips, Extra-Curricular Activities, and Use of Facilities Outside School Hours;

- **Do you anticipate having any field trips, in-person extracurricular activities, or outside use of your facilities?**
All field trips are cancelled.
- **If your program has a mentorship or clinical experience, how do you anticipate meeting that requirement?**
Until further notice, all high school and adult nursing clinical experiences are cancelled until further notice.
- **If you have a unique program (e.g., boat trips), how do you plan to follow MCVSD health and safety guidelines?**
Not Applicable.