

**RESTART & RECOVERY PLAN**

**Restart and Recovery Plan  
to Reopen Schools**

**Freehold Building  
Monmouth County  
Vocational School District**

**Fall 2020**

# RESTART & RECOVERY PLAN

## *Shared-Time & Career Center* **Ten Critical Areas of Operation**

### **Critical Area #1: General Health and Safety Guidelines;**

- Require parents/guardians if applicable to pick-up and drop-off their student outside the building
- All students, staff, vendors, parents/guardians will complete a daily self-check of symptoms. This will consist of a report of temperature and response to COVID-19 screening questions.
- Parents, students and staff will be provided with further information about our symptom screening Application.
- In addition, the student's temperature will be taken prior to entering the building.
- Individuals with a temperature of 100.4 F will be sent to a designated isolation area for temperature rescreening.
- Individuals who are permitted into a building must have a face covering.
- Individuals permitted into a building should avoid touching his/her eyes, nose, and mouth with unwashed hands.
- Individuals who are allowed into the building should wash his/her hands after coughing, sneezing, or blowing his/her nose.
- Individuals who are SICK should stay at home

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## Critical Area #2: Classrooms, Testing, and Therapy Rooms;

- **Do you have any specific needs for ventilation in your building(s)**  
After reviewing the building ventilation/filtration system we have adequate ventilation and have no needs at the current time. Classroom and shops have adequate windows and doors that can be opened as needed.
- **Where do you anticipate having hand sanitizer stations around your building(s)?**  
Sanitizing stations will be located in the front hallway and outside of each classroom. Hand sanitizer will also be available in each classroom.
- **How will you promote hand washing and general hygiene?**  
Signage will be posted throughout the building and general hygiene practices will be reinforced by administration/teachers through out the day.

## Critical Area #3: Transportation

Although the MCVSD District does not provide transportation services (services are provided by the home high school district) we will work with the home school for smooth arrivals and dismissals.

## Critical Area #4: Common Areas, Student Flow

- **Where will you locate your student screening area?**  
The student screening area will be in the front foyer of the school building.
- **Where will you hold students before releasing them to their homerooms?**  
After screening students will be masked and socially distanced in the hallways/foyer area or by their classroom.
- **Do you anticipate using locker rooms? If so, how will you maintain social distancing requirements?**  
All students will be encouraged to wear uniforms to school. Lockers and locker rooms will not be used.
- **How do you anticipate staggering AM & PM dismissal to avoid congestion in the hallways?**  
Classes will be dismissed one at a time and instructed to proceed immediately to their bus. An alternate classroom exit may be used to relieve hallway over crowding.
- **What modifications will you make to class transitions (CTE science/math should use push-in model)?**

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Students will not change classes. Math classes will be push in.

## **Critical Area #5: Screening, PPE, and Response to Students and Staff Presenting Symptoms;**

- **Who do you anticipate completing the screening? Morning monitors? Agency nurses?**

It is anticipated that School Nurses or Agency Nurses will be screening students and staff on a daily basis.

- **Where will you locate students who are suspected of COVID-19 symptoms?**

Room (205) in the front of the building will be used. Any students requiring isolation will have to be escorted to the room. The Nurse will supervise any and all students in isolation. We will use dividers for multiple isolations. Parents will be contacted for immediate pick up of student(s). The room (205) will be cleaned and sanitized after each use and in between sessions as needed.

All students will be provided with one non-medical grade mask. Masks are expected to be worn covering the nose and mouth. Students and staff may wear surgical masks, cloth masks, but coverings like bandanas, towels, shirts or scarves are not allowed.

## **Critical Area #6: Contact Tracing;**

- **Who is the delegate to communicate with the local health department?**

The School Nurse and/or Building Principal will report the situation to the Superintendent and Assistant Superintendent who will contact the NJDOE County Office and the Monmouth County Health Department and affiliates.

## **Critical Area #7: Facilities Cleaning Practices;**

- **How do you anticipate cleaning and disinfecting frequently touched surfaces and objects during the day?**

- In classrooms during the school day, teaching staff will be provided with a spray bottle of a non-toxic plant-based disinfectant to be applied to the surfaces used by students after each class period. Students will be provided with a dry, non-chemical wipe to wipe down their workstation or desk if the applied disinfectant has not already dried. The day custodian will focus disinfecting efforts on all touch points in the common areas such as, door hardware, dispenser buttons and restrooms.

- **How do you anticipate cleaning and disinfecting student and staff restrooms?**

- Bathroom touch points such as fixture handles, door latches, flush valves, sinks, and mirrors will be sanitized throughout the day. The bathrooms will be closed for full disinfection once during the day custodians' 8-hour shift. It is preferable that

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this occurs near or at mid-day. All bathrooms will be disinfected again each evening.

## **Critical Area #8: Meals;**

- **What is your plan to accommodate staff lunch?**

The faculty room has been configured so that staff can eat 6 feet apart. If necessary lunch times will be staggered to accommodate additional staff needs.

## **Critical Area #9: Recess/Physical Education;**

Shared Time programing does not include Recess/Physical Education.

## **Critical Area #10: Field Trips, Extra-Curricular Activities, and Use of Facilities Outside School Hours;**

- **Do you anticipate having any field trips, in-person extracurricular activities, or outside use of your facilities?**

All field trips are cancelled.

- **If your program has a mentorship or clinical experience, how do you anticipate meeting that requirement?**

The programs in the Freehold Shared Time building do not have a mentorship or clinical experience attached to the program requirements.

- **If you have a unique program (e.g., boat trips), how do you plan to follow MCVSD health and safety guidelines?**

The programs in the Freehold Shared Time building do not have any unique program requirements.