

Hello Students and Families:

We hope that your summer is going as well as can be expected. We imagine that the fall reopening of schools has been weighing heavily on your mind. After referencing the [NJDOE Restart and Recovery Plan: The Road Back](#), reading articles and studies, benchmarking other school plans, receiving feedback from all of you and our teachers, as well as carefully vetting various scenarios, we have developed our fall reopening plans. Please understand this plan has not been approved by the Monmouth County Vocational Board of Education or reviewed by the NJDOE for compliance, therefore it may be subject to change. Please know that it also contains contingencies that allow us to take new information into consideration as we approach our reopening date.

After reviewing various options, the District chose a hybrid model that allows students to attend in-person and virtually. We will split our school populations into two groups: Group A and Group B. Group A will attend school on Mondays and Tuesdays and Group B will attend on Thursdays and Fridays. On Wednesdays, all students and staff will be home engaged in virtual instruction. This schedule will allow for much social distancing to create smaller classes.

<b>Instructional Delivery</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
In-Person Learning	A	A		B	B
Remote Learning	B	B	A & B	A	A

The district created a Reopening Committee composed of parents, teachers, administrators and Board members to vet multiple models. In considering our community's feedback, the Committee thoughtfully weighed the academic and social emotional needs of students, the potential impact of further isolation while weighing the health concerns of students and staff in finalizing its planned approach. We worked through both large scale considerations as well as the tiniest of details to determine how to best implement the safety measures outlined by the Centers for Disease Control (CDC) while also implementing a sound educational model that is student centered.

Extensive cleaning protocols have been established. We also have been working this summer to prepare by purchasing masks/face shields, protective barriers for designated areas and other personal protective equipment (PPE); ensuring the capability for morning temperature screenings; making ventilation upgrades; and outlining our crisis response protocols. Our plan proactively implements CDC guidelines to limit exposures and flag breaches early in an effort to maintain a safe school community.

Attached is a reopening guide to help you prepare for September. Please know that at the end of July, we will submit a more extensive reopening plan to our Board of Education for approval and then share it with all stakeholders via the District website. Individual student schedules will be shared with families the week of August 10th.

After reading this preliminary reopening letter and attached guide, please submit any questions that you may have to [covid19questions@ctemc.org](mailto:covid19questions@ctemc.org). Your questions will help create a FAQ document to better answer questions as MCVSD continues to plan for the upcoming school year.

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We are weighing some of the most difficult decisions we've had to face in our careers and in our lives. We care deeply about your student and our faculty. We hope that comes across in our proposal and that we've given you enough flexibility to make decisions in the best interests of your families.



<b>Accommodation</b>	<b>Details</b>																		
<b>District Calendar</b>	<a href="#">2020-2021 MCVSD Calendar</a> When the final schedules are developed, any changes in the hybrid schedule to accommodate days off will be communicated ahead of time.																		
<b>Hybrid Schedule</b>	<p>Schools will be open for in-person learning for the A-cohort on Monday and Tuesday, and in-person learning for the B-cohort on Thursday and Friday. Wednesday is a remote learning day for all students &amp; staff. <b>Cohorts not present for in-person learning are expected to participate in remote learning.</b></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th><b>Instructional Delivery</b></th> <th><b>Monday</b></th> <th><b>Tuesday</b></th> <th><b>Wednesday</b></th> <th><b>Thursday</b></th> <th><b>Friday</b></th> </tr> </thead> <tbody> <tr> <td>In-Person Learning</td> <td style="text-align: center;">A</td> <td style="text-align: center;">A</td> <td></td> <td style="text-align: center;">B</td> <td style="text-align: center;">B</td> </tr> <tr> <td>Remote Learning</td> <td style="text-align: center;">B</td> <td style="text-align: center;">B</td> <td style="text-align: center;">A &amp; B</td> <td style="text-align: center;">A</td> <td style="text-align: center;">A</td> </tr> </tbody> </table>	<b>Instructional Delivery</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	In-Person Learning	A	A		B	B	Remote Learning	B	B	A & B	A	A
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<b>Only Remote Instruction</b>	For those students that opt out of any in-person instruction, we are in the process of developing a schedule with synchronous and asynchronous instruction. Communication is forthcoming with instructions on how to opt out of in-person instruction in order for us to gather cohort information.																		
<b>Classroom Materials</b>	<ul style="list-style-type: none"> <li>-Students will keep their purchased supplies separately to reduce the sharing of school supplies.</li> <li>-All communal supplies will be reduced from the classroom to minimize the chance of cross-contamination.</li> </ul>																		
<b>Cleaning &amp; Disinfecting Protocols</b>	<p><i>Increased Cleaning &amp; Disinfection:</i></p> <ul style="list-style-type: none"> <li>-Custodial staff will clean and disinfect all classrooms, restrooms, stairways, and high touch surfaces at increased frequency throughout the course of the school day.</li> <li>-EPA certified cleaning and disinfection products that are deemed effective against the germs that cause the COVID-19 virus will be used.</li> </ul>																		

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	<ul style="list-style-type: none"> <li>-Students will take part in sanitizing desks and equipment after use.</li> <li>-Wednesdays will serve as remote days for students and staff to allow for a deep-cleaning of building facilities.</li> </ul>
<b>Staff &amp; Student Daily Screening</b>	<ul style="list-style-type: none"> <li>-The district will be using software to enable students/staff to complete a daily COVID-19 screening questionnaire.</li> <li>- This system will enable students and staff to complete a questionnaire about potential exposure to COVID-19 by shared link via phone or computer.</li> <li>- Email alerts will be sent to the school nurse, principal, assistant superintendent, and superintendent about possible exposures.</li> <li>-Identifiable information entered will be maintained as confidential and will only be reviewed by the school nurse, principal, assistant superintendent, and superintendent</li> <li>-The student's temperature will also be taken prior to entering the building.</li> <li>- Anyone with a fever of 100F, will be sent home and a physician's medical clearance will be required to return to school.</li> </ul>
<b>Red Light, Green Light Screening App</b>	<ul style="list-style-type: none"> <li>- All students and staff will be screened for signs and symptoms of COVID-19 daily by using a "Traffic Light Survey".</li> <li>- This is an online survey that students, parents, faculty, and visitors will complete daily for COVID symptoms and contact tracing monitoring.</li> <li>-After the Survey is completed it will provide one of two results.</li> <li>- A "Green Light" will appear on mobile devices. The green light will then be used to gain access into school each morning during monitoring procedure.</li> <li>- If the student/employee/visitor answers yes to COVID symptoms (cough, fever, chills, body aches or shortness of breath) a "Red Light "will appear on their mobile device. Anyone with a Red Light will be denied access to the building. The Nurse will evaluate all "Red Light" results and address the student/staff individually and privately.</li> <li>- All "Red Light" codes will automatically be diverted to the Nurse and Principal as a text message or email for follow up and contact tracing protocols.</li> </ul>
<b>COVID-19 Suspected Exposure/Diagnosis</b>	<p><i>In the event of a confirmed case in the building:</i></p> <ul style="list-style-type: none"> <li>-Per CDC guidelines, the District will provide information to the Board of Health and follow their directions for contact tracing and other guidelines.</li> <li>-Students and staff are required to inform MCVSD if they have personally been exposed to someone with a positive COVID-19 diagnosis.</li> <li>-If a student or staff member tests positive for COVID, the District must immediately notify Board of Health officials and they will notify staff and families while maintaining confidentiality.</li> <li>-Anyone testing positive for COVID-19 will be required to follow Board of Health protocols AND will need a physician's medical clearance to return to school</li> </ul>
<b>Lockers</b>	<ul style="list-style-type: none"> <li>-If lockers are in use, they will be staggered to allow for social distancing.</li> <li>-In some buildings, lockers may not be used.</li> <li>-Locker rooms will not be accessible.</li> </ul>
<b>Delivery of Education</b>	<p><i>We have developed three plans and are prepared for:</i></p> <ul style="list-style-type: none"> <li>-Full return to in-person</li> <li>-Full return to remote learning</li> <li>-Hybrid model that would include in-person and remote learning</li> </ul>

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<b>Early Dismissal</b>	<ul style="list-style-type: none"> <li>-Please make sure that you have notified the office of early dismissal.</li> <li>-Students will be released to the parent/caregiver once the parent/caregiver’s identity has been verified.</li> </ul>
<b>Education on COVID-19</b>	<ul style="list-style-type: none"> <li>-The MCVSD staff will receive professional development related to the signs and symptoms of COVID as well as protection protocols prior to the students return to the building.</li> <li>-Information will be sent to all parents/caregivers regarding new school procedures so they can share this info with their student prior to the opening of school.</li> <li>-Teachers and building administrators will review the signs and symptoms of COVID-19 with students on the first day of school.</li> <li>-All new routines for cleaning, disinfection, hand hygiene, and social distancing will be reviewed with students on the first day of school.</li> </ul>
<b>Entry &amp; Dismissal</b>	<ul style="list-style-type: none"> <li>- Students &amp; staff will be expected to use a self-reporting app (“Red Light, Green Light”) to track COVID-19 symptoms before 6:45 am each in-person school day.</li> <li>-At entry, students will receive temperature screening and then be directed to the appropriate waiting area.</li> <li>-Dismissal will be staggered to reduce the number of students being dismissed at one time.</li> </ul>
<b>Face Masks</b>	<ul style="list-style-type: none"> <li>- Since all students and staff are required to wear a cloth face covering at all times MCVSD will provide students and staff with one washable cloth face covering</li> </ul>
<b>Hand Sanitizing</b>	<ul style="list-style-type: none"> <li>-Hand sanitizers (at least 60% alcohol) will be in each classroom and hand-sanitizing stations with an alcohol-based hand sanitizer will be at the entrances and exits of the buildings and near the lunchroom and restrooms.</li> <li>-Students should use hand sanitizer when entering and leaving all classrooms.</li> <li>-Students should wash hands with soap and water for at least 20 seconds at regular intervals, including before and after eating, after using the restroom and after blowing their nose/coughing/sneezing.</li> </ul>
<b>School Events &amp; Extracurricular Activities</b>	<ul style="list-style-type: none"> <li>-All nonessential visitors to schools will be significantly limited.</li> <li>-Virtual activities will be used in lieu of field trips, assemblies, school-wide performances.</li> </ul>
<b>Social Distancing</b>	<ul style="list-style-type: none"> <li>- Classrooms will be set up to accommodate social distancing.</li> <li>-Hallways and stairwells will be clearly marked to guide the flow of student traffic and to allow for social distancing.</li> </ul>
<b>Staying Home When Sick</b>	<ul style="list-style-type: none"> <li>-Students and staff will be educated about the common symptoms of COVID-19 and the importance of staying home when sick.</li> <li>-Students and staff who have had a fever, must be fever free for 24 hours without the use of fever-reducing medication, and a physician's medical clearance to return to school</li> </ul>
<b>Traffic Patterns in School</b>	<ul style="list-style-type: none"> <li>-Buildings will have clear signage to help maintain social distancing when in transition.</li> </ul>
<b>Water Fountains</b>	<ul style="list-style-type: none"> <li>-Drinking water fountains will be turned off.</li> <li>-Water bottle filling stations will be available. Students should bring personal water</li> </ul>

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