On March 16, 2020, New Jersey Governor Murphy signed Executive Order 104, requiring all schools, both public and private, to suspend “[i]n-person preschool programs, K-12 education. . . to combat COVID-19 and reduce the rate of community spread.” As a result, the District is currently unable to deliver in-person educational programming.

Although the District may have utilized various forms of virtual learning in the past to support the curriculum, the District is now developing virtual learning groups and/or classroom opportunities as a primary learning platform, as a result of Executive Order 104.

The nature of group virtual learning means that your child’s name and live video could potentially be seen by anyone in the background of the other students who are participating, and that your child may see actions in the background of other students. Your child’s information, such as, but not limited to, classification status, accommodations, related services, academic levels and/or skills may also be inadvertently disclosed to others during group sessions.

This notice is to remind you of the confidential nature of student records and information, and to allow you to opt out of this method of instruction. We are requesting that all parents / guardians acknowledge that in order to maintain the confidentiality of each session, they will not be present during instructional sessions during virtual learning, and that they will not make any attempt to listen in on sessions and / or record them. However, we cannot guarantee this will occur and that other parents / guardians will abide by our request.

Students are required to adhere and comply with all applicable Board policies governing the use of technology. The District reminds parents/guardians that while your child is engaged in video conferencing with teachers / educational service professionals, that you and your child shall adhere to and comply with all applicable Monmouth County Vocational Education Policies (P), rules, and regulations including, but not limited to:

- P - 5516 - USE OF ELECTRONIC COMMUNICATION & RECORDING DEVICES
- P - 3283 - ELECTRONIC COMMUNICATIONS BETWEEN STAFF MEMBERS & STUDENTS
- P - 4283 - ELECTRONIC COMMUNICATIONS BETWEEN SUPPORT STAFF MEMBERS & STUDENTS

We encourage you to review the District’s policies and your notice of rights regarding student records, which are all provided to you at the beginning of each school year, and which can be found on the District’s website. Please review these documents and reach out to your building principal if you have questions.

We take the confidentiality of your child’s educational information and personally identifiable information very seriously. **If you agree to begin or continue with virtual group learning in consideration of the laws and policies outlined in this Notice, there is nothing for you to do at this time.** If you do NOT agree with beginning or continuing virtual learning group instruction for your child, please notify your child’s building principal.